

**Meeting Name:** Global Learning Committee

**Meeting Date:** January 25, 2019

**Time Begin:** 12:00 p.m. **• Time End:** 1:30 p.m.

**Timekeeper/Recorder:**

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| **Topic/Item** | **Presenter** | **Allotted Time** | **Key Points**  Provide 50 words or less on expected outcome | **Category**  (Use underline to highlight) |
| **Introductions** | All | 5 minutes | Welcome | Discussion  Decision  Advocacy  Information  Document |
| **Review Goals** | All | 60 minutes | Review progress towards goals. | Discussion  Decision  Advocacy  Information  Document |
| **Other** | All | 5 minutes | Any other pertinent information/discussion | Discussion  Decision  Advocacy  Information  Document |